



*Asian Women Caring & Sharing*

## **Orchid Giving Circle – 2023 Grant Guidelines For Community Grants + Leadership Grants**

### **ABOUT THE ORCHID GIVING CIRCLE**

#### **Mission**

The Orchid Giving Circle is an Asian sisterhood that provides grants and fosters philanthropy primarily within and for the North Texas Asian community.

#### **Value Statements**

1. We believe in collaboration and positively inspiring each other.
2. We are a community of South, East and South East Asian women with a common mission to effect beneficial change through the power of collective giving.
3. We support non-profits that empower women and girls and place an emphasis on female-led organizations.

### **ELIGIBILITY**

#### **General Eligibility Requirements**

1. Applicants must be a 501(c)(3) entity or have a fiduciary sponsor that is a 501(c)(3) entity.
2. Applicant may submit a maximum of one (1) Community Grant application and one (1) Leadership Grant application every year.
3. The Orchid Giving Circle does not fund:
  - a. Individuals (Leadership Grants are awarded to the non-profit organization for which the Lead Executive works)
  - b. Campaigns to elect public officials or political/ lobbying efforts
  - c. Programs that promote religious activities, proselytize or require adherence to a particular religion
  - d. Projects that take place before completion of the grant making process
  - e. Projects inconsistent with federal, state, and local non-discrimination ordinances regarding equal employment opportunity
  - f. Grants that ultimately will go wholly to another agency unless the other agency is the fiscal sponsor.



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- g. Organizations which have the ability to levy taxes (e.g. government agencies, school districts, city offices or departments)

### **Specific Eligibility Requirements – Community Grant**

Beneficiaries of funded activities/projects/proposals must be majority women and (girls) of Asian heritage or identify with the following geo/culture regions: East Asia, South East Asia, South Asia, Pacific Islanders and Central Asia.

### **Specific Eligibility Requirements – Leadership Grant**

This grant was established in 2020 to foster and support Asian women working in philanthropy. The funds are awarded to organizations to be used for professional development of their Lead Executive or their staff.

1. Applicant must be a woman of Asian heritage or identify with the following geo/culture regions: East Asia, South East Asia, South Asia, Pacific Islanders and Central Asia.
2. Applicant must be Lead Executive, which is defined as CEO, President, Executive Director.
3. Applicant may not be active members of the Orchid Giving Circle.

### **MAXIMUM GRANT AMOUNT**

Community Grants: up to \$20,000.

Leadership Grants: up to \$5,000.

### **APPLICATION SUBMISSION**

Complete applications (including all properly labeled attachments) must be submitted through the online grant portal.

Applications must be completed by March 10, 2023 at 5PM CST.

Please do not submit any additional items not requested in the application including CDs, DVDs, newsletters, brochures, evaluation matrices, letters of support, etc.



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## TIMELINE

Online application available:	February 1, 2023
Deadline to request a login account:	March 9, 2023 at noon
Application deadline for 2023:	March 10, 2023 at 5 PM
Notification of virtual meeting/ site visits for round two of vetting or elimination from consideration:	April 7, 2023
Meeting/Site visiting period:	April 10 – 21, 2023
Final notification of grantee selection:	Mid-June, 2023
Grantee Celebration:	TBA October, 2023

## DECISION MAKING CRITERIA FOR COMMUNITY GRANTS

- **Data Driven Impact** – Clear understanding of the issue(s) with data to support short and/or long-term impact. Show how success can be measured qualitatively and quantitatively.
- **Empowerment** – Elevating Asian women and girls in order for them to in turn empower their own community.
- **Gender Parity** – Leveling the playing field by addressing systemic barriers for Asian women and girls.
- **Inclusion** – Active outreach and engagement with Asian women and girls.

## EXPECTATIONS OF FINALISTS

At the end of each grant cycle (usually in October), the Orchid Giving Circle hosts a Grantee Celebration to honor all the finalists that year. It is expected that all finalists will send a member of their leadership team or an executive staff member to celebrate this honor. For use during the Grantee Celebration and for social media posts, all finalists will be asked to submit items such as:

1. A high-resolution image of their logo.
2. A 30-second "Thank You" video.

## QUESTIONS

Questions concerning the guidelines should be directed to: Monica Chen at [chenmonica01@gmail.com](mailto:chenmonica01@gmail.com). Please include "OGC applicant" in the subject bar.



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Questions related to accessing the online application and grants portal should be directed to:  
Kim Hoang at [khoang@txwf.org](mailto:khoang@txwf.org).